

PART-I

Utilisation certificate for cash component for the year 2011-12 for the month of MARCH under NREGA for Mal block for Kumlai G.P.

District Jalpaiguri, West Bengal State, year 2011-12

1) Unspent balance for previous year 2010-11 under -508645 Certified that a sum of `9000000 only was received as sub allotment during 2011-12 from District NREGA Cell letter No. and date given on the margin under NREGA

2) Allotment received during the year 2011-12 under 9000000 Further a sum of `508645 Only being unspent balance of the previous year 2010-11 i.e. opening balance during the year was allotted to be brought forward for utilisation during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were `12895

Allotment order memo no. and date	Amount of allotment received from
437/MGNREGS, 03/06/2011	2000000.00
507/MGNREGA, 23/6/2011	1000000.00
953/MGNREGA, 28/9/2011	2000000.00
1050/MGNREGA, 08/12/2011	1500000.00
370/MGNREGS, 16/02/2012	2500000.00

It is also certified that out of the above mentioned total funds of `8639250.00 only a sum of `8629772.00 only has been utilised during 2011-12 for the purpose for which it was sanctioned, out of which an amount of `96285.00 has been utilised on administrative expences permissible under the NREGA. It is further certified that the unspent balance of `9478.00 only remaining as on reporting date 31/3/2012 which will be utilised for the programme in 2011-12.

3) Miscellaneous Receipts of the agency, if any, under 12895.00  
4) Total fund available (1+2+3) = 8504250.00

prescribed requisition format part -II to see that the money has been actually utilised in the block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given

GP : Kumlai Memo No. ৩৩ /KGP/12-13 Date : 12/04/2012

1) P.O.& BDO Mal Block for sanction the requisit fund as per technical veted plan and estimate under AAP 2011-12

*Atitwary*  
*Executive Assistant*  
 Signature of Executive Assistant/Secretary/Nirman Sahayak  
 Receivable (with official seal)

*Signature of GP Pradh...*  
 Signature of GP Pradh... (with official seal & Date)

Block : Mal Memo No. ৬৪৫৭৯০৪৬ Date : 15/04/2012

Copy forwarded for information and necessary action to :-

1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri

*a.km*  
 Checked & signed by APO/JPO/Block Officer  
 for Block & GP's Requisition for fund

Counter Signature & Seal of BDO & B.D.O.  
 for Block & GP's Requisition for fund

- Footnote
- 1) For Recommendation and sanction of fund as per prescribed requisition, format to be checked and signed in respect of Gram Panchayat by PO & BDO, APO/JPO/Block Officials
  - 2) For Recommendation and sanction of fund as per prescribed requisition, format to be checked and signed in respect of Gram Panchayat by PO & BDO and only placed the requisition duly
  - 3) The Utilization certificate (Part I & Part II) should send along with prescribed requisition format when fund needed.

**PART-II**

Utilization certificate for Administrative fund for the month of January of the year 2011-12 under MGNREGA District Jalpaiguri, West Bengal State, year 2011-12

- |  |           |
|--|-----------|
| 4) Unspent balance for previous year 2010-11 under MGNREGA AE fund, i.e. Opening Balance as on | 0.00      |
| 5) Allotment received during the year 2011-12 under MGNREGA AE fund                            | 135000.00 |
| 6) Misc. receipt (i.e. Bank interest)  | 12895.00  |
| 7) Total fund available (1+2+3) =  | 147895.00 |
| 4. Balance as on Reporting Date  | 9478.00   |

31/03/2012

Allotment order memo no. and date	Amount of allotment received from District MGNREGS Cell for AE fund
437/MGNREGS, 03/06/2011	30000.00
507/MGNREGA, 23/6/2011	15000.00
953/MGNREGA, 28/9/2011	30000.00
1050/MGNREGA, 08/12/2011	22500.00
370/MGNREGS, 16/2/2012	37500.00

This is to certify that the above sanctioned Administrative Fund has been fully/ partly utilized against approved order of the P&RD Govt. Of West Bengal vide order

- 1) Staff salary- Cost of Additional staff engaged at various levels for the schemes with the approval of the
- 2) Other contingent expense
- a) Mobility support to the Block/ Gram Panchayat (Inspection of Schemes)
- b) Training of PRI members and other functionaries for this scheme
- c) IEC campaign for awareness guarantee for this Act & Scheme.
- d) Out sourcing of Data Entry work (VLE).
- e) Printing of forms etc.
- f) Stationery and Peripherals.
- g) Office furniture and equipments..
- h) Capacity buildings of SHG's for the purpose of this scheme.
- i) Social Audit of works implemented under this scheme.

Beside that earlier issued vide memo no. 597/MGNREGS Date 14/07/2011 of this office may kindly be

- 1) Expenses for conducting meeting specially for MGNREGS issues as Block level.
- 2) Arrear payment of GRS/ 2nd GRS/TA/CA/BSAC/PA/JPO if any as per P&RD order.
- 3) Master Roll verification Bill.
- 4) Miscellaneous Expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

*Ayubun*

Signature of the Assistant/ Secretary/ Nirman Sahayak  
K. Raju  
P.O. Barabati, Dt. Jalpaiguri

(with official seal)

*K. Raju*

Signature of the Assistant/ Secretary/ Nirman Sahayak  
K. Raju  
P.O. Barabati, Dt. Jalpaiguri

(with official seal)

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYAT  
UNDER MGNREGA FOR 2011-12

Name of the Block:- MAL

Name of the GP:- KUMLAJ

SECTION- A-(FINANCIAL)

No.	Particulars	Amount(in Rs. Lakhs)
1	Opening balance	-5.08645
2	Fund received during the financial year from the District	91.35000
3	Fund received from Block during the financial year,if any	0.00
4	Mics. Receipts credited during the year	0.12895
5	<b>Total funds available(1+2+3+4) during the financial year under MGNREGA</b>	<b>86.39250</b>
6	<b>Total funds utilized during the financial year</b>	
	(a)Expenditure on administrative expenses	0.96285
	(b)Expenditure on unskilled labour component	57.3985
	(c)Materials cost including semi -skilled and skilled labour	27.93637
7	Closing balance	0.09478
8	Percentage of utilization to total funds available (6/5 x 100)	99.9

SECTION-B(PHYSICAL PROGRESS)

No. of households issued Job Cards :-

SCs	STs	Others	Total
911	1825	1555	4291

No. of households who have demanded employment...	2274
No. of households that have been provided employment...	2274
No. of households that have completed 100 days employment...	8
No. of Mandays generated(in lakh)	0.44154

Memo No..... 03/KGP/12-13 Date..... 12/4/12 .....

Signature  
Executive Assistant  
Kumla Gram Panchayat  
Nirman Sahayak(with Official Seal)  
P.O. Baranagiri, Dt. Jal

Signature  
Kumla Gram Panchayat  
Nirman Sahayak  
P.O. Baranagiri, Dt. Jal